

# **SHIVSHAHI PUNARVASAN PRAKALP LTD.**

(GOVERNMENT OF MAHARASHTRA COMPANY)

CIN: 70200MH1998SGC116664

GRIHANIRMAN BHAVAN, KALANAGAR, BANDRA (EAST)

MUMBAI - 400 051.

**Telephone Numbers : 26591087/26590588/26591989**

**Fax No. : 26590586**

Email ID: [sppl\\_mumbai@rediffmail.com](mailto:sppl_mumbai@rediffmail.com) Website : [www.sppl.biz](http://www.sppl.biz)

No: SPPL/Admin/office place/C.R.94/2019, Dated 07 November, 2019.

## **E-tender Notice for Hiring of office premises on Rental Basis for Shivshahi Punarvasan Prakalp Limited**

The Shivshahi Punarvasan Prakalp Limited (SPPL) intends to hire ready-to-move-in Office Premises admeasuring around 5000 Sq. Ft. available area preferably in One Commercial Building on Rental Basis for at least 5 years in the Bandra-Kurla Complex / Sion / Andheri/ Dadar/ Santacruz/ Kalina area. The specifications & Requirements of the Office Premises are as follows.

1. 3 (Three) Large Office Cabins with attached Ante Chamber and Toilets.
2. 3 (Three) small cabins with attached Toilets.
3. 10 (Ten) small cabins, without attached toilets.
4. Preferably two toilets for each Gents/Ladies. (Total 4 units).
5. One Meeting/Conference Hall with the capacity of 30 persons.
6. 2 (Two) store rooms type of rooms of around 100 sq.ft. each area.
7. One mini conference chamber with capacity of 10 persons.
8. One kitchen (pantry) room.
9. One Reception/waiting room of around 250 sq.ft.
10. Preferably centralized A.C. with lift facility, parking, regular water supply, CCTV facilities.

As mentioned above interested parties are required to submit their offers in E-tender format application attached herewith on mahatenders website: [www.mahatenders.gov.in](http://www.mahatenders.gov.in) to Managing Director, Shivshahi Punarvasan Prakalp Ltd., 5<sup>th</sup> Floor, Grihanirman Bhavan, Bandra (East), Mumbai – 400 051 upto 5.00 p.m. on or before 22<sup>th</sup> November, 2019.

E-tenders are to be submitted in prescribed application on mahatender website: [www.mahatenders.gov.in](http://www.mahatenders.gov.in) upto 5.00 p.m. on or before 22<sup>th</sup> November, 2019.

Apart from submission of E-tender online, the copy of the E-tender, PAN Card & GST Documents are to be submitted in Sealed cover to office of the Shivshahi Punarvasan Prakalp Ltd.

However, E-tenders submitted on mahatender website: [www.mahatenders.gov.in](http://www.mahatenders.gov.in) will only be accepted.

The E-tenders received will be downloaded on 25<sup>th</sup> Nov,2019 at 3.00 p.m.. While opening the E-tenders the bidder or his one authorized representative can attend the process of opening the E-tenders.

### **TERMS & CONDITIONS**

1. For the purpose of Administration process the owner of the building/premises should belong to Mumbai only.
2. The bidder has to pay Rs. 2,000/- as tender scrutiny fee and Rs.10,000/- (Rupees Ten Thousand only) as Earnest Money Deposit through E-Payment Gateway.
3. Validity of offers should be atleast for 90 days.
4. Selected bidders have to Deposit the amount equal to one month rent as Security Deposit crossed Cheque to SPPL.
5. Specified Agreement will be carried out between bidder and SPPL. All the terms & conditions mentioned in the Agreement will be binding on the bidder
6. The Agreement regarding rates will be valid for 5 years. In that no changes will be made at any cost.
7. The Shivshahi Punarvasan Prakalp Ltd. reserves all rights to either accept or reject all or any offers made without assigning any reasons thereof.
8. Bidders are to place their E-tender in prescribed application format within the time limit on mahatender website: [www.mahatenders.gov.in](http://www.mahatenders.gov.in)

**Date : 07 November, 2019.**  
**Place : Mumbai**

**Sd/-**  
**General Manager (Admin)**  
**Shivshahi Punarvasan Prakalp Ltd.**

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1.	Name of the Bidder/ Agency		
2.	Full Address		
3.	Tel. (Office)		
	Fax	Landline:	Mobile:
	E-mail		
4.	Income Tax Registration No. (PAN) (If there is difficulty while loading the PAN Copy on mahatender website it is binding that the copy of the PAN is to be sent in Sealed Packet)		
5.	GST Registration No. if already registered (If there is difficulty while loading the GST Copy on mahatender website it is binding that the copy of the GST is to be sent in Sealed Packet)		

Sr. No.	Requirement of Facilities in the area / place	Location/Area strikeout which is not applicable	Available area	Monthly Rent/Yearly Rent
1.	<ol style="list-style-type: none"><li>3 (Three) Large Office Cabins with attached Ante Chamber and Toilets.</li><li>3 (Three) small cabins with attached Toilets.</li><li>10 (Ten) small cabins.</li><li>Preferably two toilets each for Gents/Ladies (Total 4 units)</li><li>One Meeting/Conference Hall with the capacity of 30 persons.</li><li>2 (Two) store rooms (Record Room/Server/Zerox Machine Room) of around 100 sq.ft. each area.</li><li>One mini conference chamber with capacity of 10 persons.</li><li>One kitchen (pantry) room.</li><li>One Reception/waiting room of around 250sq.ft.</li><li>Preferably centralized A.C. with lift facility, parking, regular water supply, CCTV facilities</li></ol>	Bandra-Kurla Complex/ Sion/Andheri / Dadar / Santacruz/ Kalina		Monthly Rs..... ... (In words rupees..... ..... ..... ) OR Yearly Rs.....  (In words rupees..... ..... ..... .....) .....)

**Date : 07 November, 2019**

**Place : Mumbai.**

**Signature with Seal & Stamp of the Office**

### **Instructions:**

- In E-tender if it is found that the information regarding rates is amended, overwriting or applying white fluid the same is to be signed by the bidder. Or else the E-tender will be cancelled.
- The E-tenders will not be considered which are not submitted on mahatender website: [www.mahatender.gov.in](http://www.mahatender.gov.in)